



# UDA GRASSROOT ELECTIONS GUIDE



## Election Level

Grassroot elections will be held at four levels, i.e. Polling Center, Ward, Constituency, and County. The following are the positions available:

### Positions Available

#### Polling Centre

1. **Three (3)** Representatives of religious groups- at least one of the opposite gender
2. **Four (4)** Representatives of MSME/Traders -at least two of the opposite gender
3. **Three (3)** Representatives of Professionals - at least one of the opposite gender.
4. **Four (4)** Representatives of Youth - at least two of the opposite gender
5. **One (1)** Representative of Special Interest Groups (SIGs)
6. **Three (3)** Representative of Farmers
7. **Two (2)** Members - one from the opposite Gender

**Total - 20 Polling Centre Officials**

## Ward/Constituency/County Level

### All the the three levels above have the same positions

1. Chairperson and Deputy Chairperson - each of the opposite gender
2. Secretary and Deputy Secretary - each of the opposite gender
3. Treasurer
4. Organising Secretary
5. Representative of Youth
6. Representative of Women
7. Representative of PWDs
8. Representative of MSMEs
9. Representative of Farmers
10. Representative of Religious groups
11. Representative of Professionals
12. Seven (7) members with at least 3 of the opposite gender

## Eligibility

- **At the Polling Center** - Registered member of UDA & Registered Voter
- **At ward level** – Elected or Nominated UDA MCA or elected official at the polling centre
- **At the Constituency level** – Elected or nominated member of the National Assembly or elected official at the Ward level.
- **At the County level** – UDA elected or nominated Senator, UDA Woman Representative, UDA Governor, Deputy Governor & Elected leader at the constituency level.

## Registration Process

- a) To participate in the upcoming UDA grassroots elections, prospective aspirants are required to **register online at [app.uda.ke/grassroot](https://app.uda.ke/grassroot) or [www.uda.ke](https://www.uda.ke)**
- b) To receive official communication from the party, aspirants are required to unblock promotional messages by **dialing \*456\*9\*5\*5\*1#**
- c) Aspirants will then proceed to select the desired election level among the four available options while considering the following caveats:-
- Apart from UDA elected or nominated leaders, all aspirants must commence their candidacy at the polling Centre level
  - UDA elected and nominated leaders can commence their candidacy at their current representation level if they wish to. For example, an elected or nominated UDA MCA can vie for a ward official position without taking part in the polling centre elections.
- d) After choosing an election level, aspirants will need to **upload a passport photo** that they would like to appear on the ballot
- e) Applicants will then be required to **fill in their biographical data, and location details**, and select the position that they would like to contest across all relevant election levels.
- f) Finally, applicants will review the information and thereafter, **proceed to payment**

## Registration Process

- g) The **fee paid by aspirants during registration is non-refundable** and will be determined by the election level and position that they are contesting
- h) Applicants who have provided an accurate phone number and whitelisted promotional messages will receive an SMS with an OTP which they can use to verify their contact information, completing the registration process.

## Registration Verification

- a) Candidates will be able to verify their registration through the portal at [www.app.uda.ke/grassroot](http://www.app.uda.ke/grassroot)
- b) In addition to verifying the registration status, candidates will also be able to update their details and in some cases, the position that they are contesting
- c) Changing candidate details will require the candidate to provide an OTP that will be sent to the phone number and email that the candidate provided during registration.

## Voting Process

The voting process is electronic and not an online voting. Voters to present themselves physically at the polling centre

## Register

**A register will be available for all UDA members – Everyone who has registered either through booklets or the website will be allowed to vote in their respective centers.**

For those who cannot verify their details through ORPP via \*509# & website is because it's difficult to resign from other parties

## Actual Voting Process:

**Voting time will be between 9:00AM to 3:00PM**

### Identification

- The RO to check the Registration document (ID or passport) - Voters must produce an Origin Document used during registration (National ID or Passport)
- RO to search the voter ID/Passport Number to ascertain that the voter has not voted in that election and that the voter's name appears in the register of voters.

## Actual Voting Process:

### Verification

- If the details match (Original Document details and tablet details), the RO verifies the voter.
- A unique code shall be generated for every verified voter – Voter are encouraged to note the voter ID
- Any voter not found in the register will not be allowed to vote

### Candidate Selection

- The system will generate an E-ballot for every elective position
- Once the voter has been verified, they will be presented with a list of candidates. Select the preferred candidate by clicking on their name or image.

### Verification

- After selecting their preferred candidate, the voter is required to review their choice carefully. **Click the Confirm Vote** button to confirm your selection. This step ensures that your vote is accurately recorded
- The voter will be required to vote in their preferred candidate under each category.

### Final Confirmation

- After voting in all the elections, the voter should take a moment to review all their selections and complete the process

## Actual Voting Process:

### Marking

- The polling clerk after completion will mark the voter with indelible ink on the nail of the left-hand small finger; if the nail is colored, mark between the index and middle finger (chill sign).

## ANNOUNCEMENT AND DECLARATION OF RESULTS AT THE POLLING CENTRE

### Marking

1. After completion of the voting process the **Returning Officer shall close the voting period** in the electronic device.
2. The electronic device will prompt the **Returning Officer to insert a unique code to complete the voting period.**
3. The Returning Officer (**RO**) **shall then download two reports** that are automatically generated by the Electronic Voting System.
4. Votes garnered by each candidate in their respective categories – RO will use this for **result announcement**
5. Declaration for all Winners in each category – Used a declaration form

**NB:** The tablet will bear the physical results & the same deposited on the public portal. After the polling Centre Elections, a schedule of ward elections will be released.



## Disputes

Dispute resolution process to be published in due time

## FEE Schedule

NO		Amount(KSH)
#1	POLLING CENTRE OFFICIALS	200
#2	WARD OFFICIALS	1,000
#3	CONSTITUENCY OFFICIALS	2,000
#4	COUNTY CHAIRMAN/DEPUTY CHAIR	20,000
#5	COUNTY SECRETARY/DEPUTY SECRETARY	10,000
#6	OTHER COUNTY OFFICIALS	5,000

## Election Phases

### Phase 1

On the **26th of April 2024**, the election will be conducted in the following counties:

1. Nairobi
2. Narok
3. West-Pokot
4. Busia
5. Homabay
6. Isiolo
7. Garissa

### Phase 2

Phase 2 of the elections will be conducted on **22nd June 2024**:

1. Mombasa
2. Uasin Gishu
3. Nyandarua
4. Tharaka Nithi
5. Machakos
6. Kisii
7. Bungoma
8. Siaya
9. Taita Taveta
10. Wajir
11. Tana River
12. Kwale

## Election Phases

### Phase 3

Phase 3 will be conducted on **10th August 2024** in the following counties:

1. Kiambu
2. Embu
3. Kericho
4. Meru
5. Migori
6. Kakamega
7. Nyamira
8. Kitui
9. Elgeyo Marakwet
10. Samburu
11. Kajiado
12. Mandera
13. Kilifi
14. Murang'a
15. Lamu

## Election Phases

### Phase 4

Phase 4 will be conducted on **24th August 2024** in the following

#### Counties

1. Nakuru
2. Bomet
3. Nyeri
4. Kirinyaga
5. Nandi
6. Baringo
7. Turkana
8. Laikipia
9. Trans-Nzoia
10. Kisumu
11. Vihiga
12. Makueni

Counties in Phase 1 have **until 12th April, 2024 to apply**. Upon completion of the grass-roots elections in all the Counties, the UDA Party will conduct the ensuing National elections of the party by December 2024.